

San Diego Chapter AEP Board Meeting

Date: July 1, 2009

Time: 6:30 p.m. to 8:00 p.m.

Location: Marilyn's House

Attendees: Diane Catalano (President), Mindy Fogg (Vice President of Membership), Dawna De Mars (Secretary), Julie Wang (Student Membership and Outreach Director), and Marilyn Pongeggi (Chapter Director).

1.0 Priority Items

-None.

2.0 Board Member Reports

2.1 Treasurer (Cara)

- 2.1.1 Mail – None checked – Will go this weekend
- 2.1.2 Account Amounts
 - Checking: \$22,965.67
 - Checking in May Meeting: \$18,632.44
 - Difference: \$4,333.23*
 - Savings: \$10,063.28
 - Increase in checking due to CEQA and Subvention check recording. (\$4,856.40)
- 2.1.3 Do Corporate Sponsors get free luncheons? This is not the case and we will inform the sponsor who asked at the next luncheon.
- 2.1.4 Luncheon Income/Expense = Loss
 - Income \$710.00
 - Expense \$905.87
 - Net \$(195.87)
- 2.1.5 Signed catering agreement for Awards Night Marriott Contract. (Non-refundable)
- 2.1.6 Budget/Budget Status
 - No reports printed this week
 - Pay for meeting dinner (Reimburse)

2.2 Student Membership and Outreach Director (Julie)

- 2.2.1 Student Chapter Updates
 - Diane to get in contact with Wendy Worthy regarding the USD chapter. Will possibly try and get a USD alumni involved.
 - UCSD is set for the fall. They have their professional workshop.
- 2.2.2 Student CEQA Workshop- Fall 2009
 - Researching dates through the extension center.
- 2.2.3 Student Chapter Manual
 - Richardson is working on the manual.
 - *This task will be removed from the future local agenda since this is a State task.
- 2.2.4 Scholarship applications
 - One submitted via email.

2.3 Vice-president of Programs (Diane for Monica)

- 2.3.1 June Luncheon
 - Luncheon was ran smoothly by Monica.

-It was noted that the luncheon flyer should include a map to the luncheon location.

2.3.2 July Luncheons

- Topic: Water Supply.
- Presenter: Latham & Watkins.
- Date: July 23.
- Location: Four Points off of Aero Drive.
- AICP credit likely.

2.3.3 Luncheon Topic Ideas

- AETAG- Tate Gallaway
- ALUCP Updates
- Climate Change Action Plan (Kelly Koldus has presentation)
- SANDAG
- To hold these topics for next year.

2.3.4 August Harbor Cruise

- Free for members.
- Date: August 21
- Non-member cost: \$23 + \$5 in drinks=\$28
- Last year the non-member price was subsidized from the actual cost. We may not subsidize the next event.
- Determine if we could get a price reduction on the cruise since we are repeat customers.
- Dawna to bring a table for check-in.
- Check: 3:30 to make sure everyone is there on time.

2.4 Vice-president of Membership (Mindy)

2.4.1 Memberships

- 340 members total; 2 renewals, 5 new, 0 deletions
- Mindy to send new member info to Diane.

2.5 Newsletter Editor (Diane for Leslie)

- Diane will do the July Message- possibly on how cuts will affect CDFG/ CALEPA/OPR.
- Marilyn to do July Meet the Board.
- Dawna to do September Meet the Board
- Meet the Board in October will feature the Awards Chair- Chris Knopp.
- Meet the Board in November and December will feature the Emeritus Committee (Bruce or Charlie).

2.6 Chapter Director

2.6.1 Board Retreat

- July 26/27
- Marilyn will be attending on Saturday.
- Sunday is the strategic plan discussion.
- Bruce Webb to resign from Director at Large position and next year it is expected that other State Board member positions will be open.
- Topics of Discussion: committees, spending, committee action plans, member ship services, rotation of committee members, local needs, CEQA checklist, ect.

- 2.6.2 August Board Meeting
 - Location: San Diego at the Omni.
 - Topics: Follow-up on retreat, chapter-state interaction, and budget.
 - Marilyn wants to plan a Padres event after the meeting.

3.0 Chapter Goals

- 3.1 Review Membership List to Build Volunteer Pool
 - List created.
- 3.2 Identify Upcoming Events Where Members Are Needed
 - Workshop- Mindy to help Marilyn. Would like to create a list of potential speakers to give to the state.
- 3.3 Nominate State to Sponsor Faculty Advisor's Membership
 - Marilyn to suggest that this be put into the State budget.

4.0 Committee Reports

- 4.1 Awards Committee
 - Working on sponsorship, assembling the jury, invitation designs, and raffle prizes.
 - The Women in Transportation (WTS) group has their scholarship/awards program the same night. We were going to move our date, but the rescheduling dates would not work for those involved. WTS cannot change their date.
- 4.2 Legislative Committee
 - Kent's OPR update (e-mailed to all members).
 - Diane to email the OPR update to Julie.
- 4.3 Emeritus Committee
 - No update.
 - Would like to get them involved in mentoring and the professional conduct workshop.
 - Need to identify other potential committee members.
 - The Board would like to get nametags for Bruce and Charlie.

5.0 Discussion Items

- 5.1 Pop-up Backdrop for Events (Diane for Cara)
 - Two Board members sent information to Cara regarding possible companies to use. A picture of the state's backdrop was sent to Cara.
 - The Board would like to use a local company.
- 5.2 Next Meeting
 - No August Meeting.
 - The Board would like to have a fun August event for the Board on the 16th.
 - September Board meeting changed to 9/9/09.

6.0 Message from the Board

- Diane.

The next chapter board meeting will be held on September 9, 2009. All AEP members are welcome to attend! Please contact Dawna De Mars at (619) 462-1515 or dawnad@helixepi.com if you would like to attend.