

**THE STATE OF TEXAS
COUNTY OF TRINITY
CITY OF TRINITY**

The Regular Meeting of the City Council of the City of Trinity was held on November 13, 2008 at 7:00 p.m. in the City Hall in Trinity, Texas. The following Council members were present:

Mayor: Lyle Stubbs

Mayor Pro-Tem: Wayne Huffman

Councilman: Neal Smith, Clegg Dewalt and Chris Dennis

City Manager: Phil Patchett

1. **Call meeting to order.** -- Mayor Lyle Stubbs called the meeting to order at 7:04 p.m. and verified that a Quorum was present for the meeting.
2. **Approval of minutes from the Regular Meeting on October 9, 2008.** Mayor Pro-Tem Wayne Huffman made the motion to approve. Councilman Clegg Dewalt 2nd the motion. All remaining members voted yea. Motion was carried.
3. **Approve bills for payment.** – Councilman Neal Smith made the motion to approve bills for payment. Councilman Clegg Dewalt 2nd the motion. Councilman Clegg Dewalt asked if the City was going to pay for the 3 generators for \$61,000.00, or if FEMA was going to pay. City Manager Phil Patchett stated that the City paid for them but will be getting reimbursed. All remaining members voted yea. Motion was carried.
4. **City Manager's Report** -- Our total funds as of November 13, 2008 are \$339,375.12. Our checking account balance is \$332,206.75. Accounts payable are \$88,800.34. Account receivables are \$91,223.69. The Municipal Court collected \$6,634.00 for the month of October 2008 with the OMNI Program collecting \$1,845.00 of that total. The sales tax collected for November 2008 is \$142,252.50. The Fire Department donations for the month of October 2008 were \$199.00. The water collections for the month of October 2008 were \$110,209.82.
City Manager Phil Patchett gave some history on the City of Trinity, 1st election to actually incorporate November 2, 1910, it passed 42 to 37 for incorporation. The first town meeting was held on January 3, 1911. The reason he brought this up is because in 2 short years it will be the City of Trinity's 100th anniversary, & he would like the Mayor and the City Council to think some things over for some kind of an event.
City Manager Phil Patchett stated that the Mayor and he will be going to Corrigan to meet with Texas Department of Transportation concerning the Trans Corridor. The format of this meeting is to make the speech, and after the presentation ask the Texas Department of Transportation what their plans were to prevent this from happening.
Phil Patchett also stated that the Christmas dinner for the elderly and needy will be December 21, 2008 from 11am to 2pm at the Community Center.
Phil Patchett read a letter from Sheryle Jordan which is a resident on West Caroline Street. She stated in the letter that the Solid Waste employees are doing an outstanding job.
5. **Old Business**
 - A. **Discussion and action on any grant related business.** – City Manager

Phil Patchett stated he had a preconstruction meeting at 3:30pm this afternoon on the sidewalk project. Four of the five business owners were at the meeting along with Martha Drake with GrantWorks and Karl with Klotz Associates. Neal stated the owner of Trinity Florist, Billy Goodin, would like paving stones, Phil stated Billy Goodin attended the preconstruction meeting and did not mention paving stones. Karl stated Mr. Goodin would have to coordinate with Chris, the contractor if he did want the paving stones. Councilman Neal Smith asked how long do they anticipate to take to do the sidewalk project, Karl stated under contract they have 3 months but he thinks they will be done in 1 month. He also stated that they will do it in sections so that all the businesses will have an entrance into their building. Councilman Neal Smith asked about the telephone pole, Karl said it will be coming out and being replaced with a new wooden pole. Karl said he will check to see what it would cost to get a metal pole. City Manager Phil Patchett stated he talked to Jim McReynolds about TDHCA. They discussed to do a conference call or going to Austin to have a meeting in person with Mr. Gerber.

6. New Business

- A. Discussion and action regarding designating by Resolution #08-0013 engineering and administration service providers for the 2008 Texas Community Development Block Grant.** Grantworks will be awarded a contract to provide Texas CDBG project-related administration services for the Program Year 2008 project. Klotz Associates, Inc. will be awarded a contract to provide Texas CDBG project-related professional engineering services for the Program Year 2008 project. Mayor Pro-Tem Wayne Huffman made the motion to approve. Councilman Neal Smith 2nd the motion. All remaining members voted yea. Motion carried.
- B. Discussion and action regarding Resolution #08-0014 designating authorized signators for the 2008 Texas Community Development Block Grant.** The Mayor, Mayor Pro-Tem and City Manager be the signators for the State of Texas Purchase Vouchers for the requests for Advance or Reimbursement. The Mayor be the Chief Executive Officer and Authorized Representative to act in all matters. Councilman Neal Smith made the motion to approve. Councilman Clegg Dewalt 2nd the motion. All remaining members voted yea. Motion carried.
- C. Discussion and action regarding replacing metal roof, sky lights, gutters and down spouts at City Hall, Police Department and Fire Department.** Brian Kembro has specs and we will have them ready for review. Phil stated they will go out for bids and should be ready to open them in 2 weeks. The air conditioners will be removed from the roof and put on the ground. The DPS satellite might get removed from the roof as well and put on a pole behind the building. Mayor Pro-Tem made the motion to go out for bids. Councilman Neal Smith 2nd the motion. All remaining members voted yea. Motion carried.
- D. Discussion and action with Police Chief Steven Jones regarding purchasing a CAD System.** Chief Steven Jones stated that he is trying to get out of the paper system to move to new technology which is the CAD System. He stated he was not asking for any more money, it is money that is in the budget under radios and radars. The unit price to get the CAD System going which includes support is

\$6,720.00, but is actually a \$22,000 system. It will be a cost of \$5,325.00 a year which includes 24/7 maintenance if there is any problem or need assistance, upgrades will be free here on out. This system will time stamp all calls that come into the Police Department and all activity. It will also save time on doing all reports. In the long run it will cut costs on using print shops, paper and ink cartridges. The system is for the Dispatcher and the Records Management right now. All the data will be backed up on a server. Chief Deputy Donald Fisher stated it will do UCR Reporting, Racial Profiling, statistics for jail inmates, incident reports, offense reports, and many more reports. He stated it is a very good system and that a lot of the big agencies are currently using it. Councilman Neal Smith made the motion to approve. Councilman Clegg Dewalt 2nd the motion. All remaining members voted yea. Motion carried.

E. Discussion and Action regarding a narcotics dog for the Trinity Police Department. Chief Steven Jones stated the dog is trained to be a narcotics dog as well as a tracking dog. It will not be an aggressive dog and will not attack. Chief Jones is asking for the graces of the Mayor and City Council to get this narcotics dog, not money. He has people in the community that is going to help him support the \$3,995.00, which will be for the cost of the dog and for Officer Jay Robinson to go to two week training. The dog will also help in tracking runaway children. Councilman Neal Smith asked where the dog would be kept. The dog will be kept with Officer Jay Robinson and ride in his patrol car only. On a traffic stop, if the dog makes a hit on the vehicle, which will allow the officers to have probable cause to search the vehicle. The dog will have to be the property of City of Trinity for insurance reasons. Officer Jay Robinson stated the school will be in a town outside of Austin and will be an intensive course. The time will be spent bonding with the dog, learning the commands for the dog, and how the dog acts and reacts. Mayor Pro-Tem made the motion to approve it. Councilman Clegg Dewalt 2nd the motion. All remaining members voted yea. Motion carried.

F. Discussion and Action concerning clean-up with Kenneth Newton. Kenneth Newton stated he had 24 inspections and only 13 of those passed. He has issued 13 new notices and closed 18 projects. Three vehicles were removed on Filmore Street, Alma Street and Trinlady Park Road. Mr. Newton stated he would continue to monitor the clean up and demolishing of the house and lot at the end of Filmore Street, skirting and deck construction at 214 Pinecrest, clean ups at 302 Pinecrest and 310 Clegg Street, clean up and removal of 2 mobile homes at Hwy 356 and Dog Ranch Road, clean up and location of manufactured building used for storage at 204 Robb Street, clean up and location of mobile home at 304 Pinecrest and the clean up of the old bank building. The house at the corner of Robb and Church Street which was condemned last month has been sold and the new owner is currently repairing and has plans to occupy it as soon as possible. The home at 1409 North Thompson and 8th Street was completely destroyed by fire 12 days after issuing his first notice. The State Building Inspector visited the City for the purpose of inspecting the work performed at the community center in 2004. His primary interest was in support of the needs for the handicapped. Door openings, thresholds, designated parking, paved walkways from parking area to main entrance with ramp. Kenneth Newton wanted to thank everyone for helping him during his first month's report.

G. Citizens Forum. There was no discussion in Citizens Forum.

Executive Session:

A. Discussion concerning personnel under Gov. Code 551.074.

7. Reconvene in open session:

A. Action necessary as a result of Executive Session pending Gov. Code 551.074.

8. Adjourn: Councilman Neal Smith made the motion to adjourn. Councilman Clegg DeWalt 2nd the motion. All remaining members voted yea. Motion carried. Meeting was adjourned at 8:48 PM.

**Lyle Stubbs
Mayor**

**Phil Patchett
City Manager**