

Election Officials/Election Judges/Poll Workers and Their Responsibilities

At every election, 200 election officials in 31 Jefferson County precincts make sure that polling place operations run smoothly and that election is carried out fairly, honestly and accurately. They serve as gatekeepers of democracy. They are responsible for supervising the conduct inside the polling places and assisting voters.

Candidates running for office are prohibited from serving in an election

Election Officials provide assistance to voters and perform several tasks on Election Day, including:

- opening the polling place in the morning and closing it at night
- setting up and operating voting equipment
- signing in voters
- verifying voters' qualifications
- distributing ballots
- filling out forms
- processing and transmitting votes at the end of the day
- certifying vote totals

Eligibility

To be eligible to serve as an Election Official, you must be:

- a U.S. citizen
- a resident of Jefferson County
- a registered voter in the political party for which appointed
- of good understanding, and capable of performing the duties required
- able to read and write the English language

Hours

Poll workers work long hours, arriving at the polling place at 5:30 A.M. and working until the precincts' votes are counted and transmitted after the polls close at 7:30 P.M. They can expect to remain an additional hour beyond this.

Compensation

Elected Officials may receive up to \$300 every election. This includes \$125 for attending a required 2-hour training session prior to the election, and \$175 for working the entire Election Day.