



Licensed Money Transmitter

A subsidiary of **Metrobank PHILIPPINES**
METROPOLITAN BANK & TRUST COMPANY

Head Office
41-70 Main Street #A4
Flushing, New York 11355
Tel. (718) 463-7770, 463-0777
Fax (718) 878-3529

Woodside, NY Office
6911 C Roosevelt Avenue
Woodside, NY 11377
Tel. (718) 779-8519 779-8520
Fax (718) 593-4203

Illinois Office
6036 W. Dempster Street
Morton Grove, IL 60053
Tel. (847) 965-2368 965-2415
Fax (847) 965-2413

TRANSMISSION ORDER

SENDER / REMITTER INFORMATION			Cust. No.	BENEFICIARY / RECIPIENT INFORMATION		
Individual Last Name or Entity Name	First Name	M.I.		Individual Last Name or Entity Name	First Name	M.I.
Complete below if you are a first-time remitter or if your information has changed				Relationship to Remitter		
Address (Street No., City, State, ZIP)				Address (Street No., Bgy/City/Town, Province, ZIP)		
Telephone	E-mail			Telephone	Receiving Bank/Branch:	
SSN/TIN	Date of Birth			Account No.	[] Peso [] US Dollar	
Occupation, Profession or Business	Estimated Annual Income [] < \$25,000 [] > \$25,000 - \$50,000 [] > \$50,000 - \$75,000 [] > \$75,000			REMITTANCE INFORMATION		
Employer				Payment Mode [] Cash [] Money Order [] Personal Check [] Cashier's Check [] Debit/Credit Card	Amount	\$
Government-Issued ID (Please Check) <input type="checkbox"/> Passport No. _____ <input type="checkbox"/> Driver's License/State ID Issued By _____ <input type="checkbox"/> Permanent Resident Card Issued By _____ <input type="checkbox"/> Military ID Expiry Date _____ <input type="checkbox"/> USCIS ID <input type="checkbox"/> Other _____					Service Fee	\$
ACCEPTANCE OF TERMS: By signing this transmission form, you acknowledge that you have read, understood and accepted the terms and conditions of this transmission order, as shown on the reverse hereof.					Total Payment	\$
Sender's Signature	Date			Applicable US\$ to Peso Rate	Amount in PESOS	
				Message/Payment Instruction (Door-to-Door Only)		
				Purpose of Remittance	Source of Funds	
				FOR MRCI/AGENT USE ONLY		
				Processed By:	Transmission Approved By:	

MRCI Rem 001 Rev. 03/01/08

TERMS AND CONDITIONS GOVERNING TRANSMISSION OF FUNDS

In this agreement, the terms WE/US and OUR refer to **METRO REMITTANCE CENTER INC.**; YOU and YOUR refer to the person making the request for a transfer of money; TRANSFER refers to the transfer and payment of the money that you request us to transfer to another person; and BENEFICIARY refers to the person to whom you request the transfer to be paid. We will effect the transfer you requested subject to the following terms and conditions. We assume no obligations or undertaking except as stated below:

- **FUNDS TRANSFER:** We shall arrange for the transfer and payment of the funds you give us in accordance with your instructions. We shall send such instructions after we receive the funds to be transferred. For example, if you give us a check, we will begin the transfer after we collect the proceeds of the check.
- **SENDING PAYMENT INSTRUCTIONS:** In sending payment instructions, we may use explicit language or a code.
- **PAYMENT IN FOREIGN FUNDS:** Your transfer will be paid to beneficiary in US Dollars or in Philippine pesos or in currency of the country the funds will be transferred, as directed by you. In addition to the transfer fees applicable to each transaction, we will apply a currency exchange rate set by us. Any difference between the currency exchange rate offered to you and the currency exchange rate received by us will be kept by us (and in some cases our agents) as additional consideration for this transaction. Our exchange rate may be higher than some publicly reported commercial exchange rates used in transactions between banks and other financial institutions. The applicable foreign exchange rate is noted on the form above.
- **LIABILITY FOR NONDELIVERY OR DELAYED DELIVERY:** Unless otherwise expressly required under the laws of the jurisdiction governing this transaction, neither we nor any of our agents shall be liable for damages for delay, nonpayment or underpayment of this money transfer, or non-delivery of this money transfer, or non-delivery of any supplemental message, whether caused by negligence on the part of our employees or agents or otherwise, beyond refunding the principal amount of the money transfer and the service fee. In no event will we or our agents be liable for any indirect, special, incidental or consequential damages. When our agent accepts a check draft, credit or debit card or other non-cash form of payment, neither we nor any of our agents assumes any obligation to make payment of the money transfer if the form of payment is uncollectible, nor do they assume any liability for damages resulting from the nonpayment of the money transfer by reason of such uncollectibility. We and our agents may decline to accept or pay any money transfer that either of them determines in their sole discretion violates any applicable law or bank policy.
- **REFUNDS:** You may request a refund of your transfer. Your request must be in writing and submitted together with a copy of your transfer order. Your request will be effective only if our correspondent has not paid the beneficiary and it repays the transfer to us. We have no obligation to refund a transfer that has been paid to the beneficiary. We will refund the amount of the transfer minus any expenses of obtaining its return. If the transfer was to be paid in Philippine pesos or in the local currency of the country where the funds were transferred, we shall refund to you the amount of the transfer in US Dollars at the buying rate of our correspondent in New York at the time of the refund.
- **GOVERNING LAW:** This Agreement shall be governed by the laws of the State of New York, without regard to the conflicts of laws principles thereof.
- **CHANGES TO THIS AGREEMENT:** The terms of this Agreement may be changed or modified only in writing signed by us or by you.

UNRESOLVED CONSUMER COMPLAINTS may be mailed to:

Consumer Help Unit
New York State Banking Department
One State Street, New York, NY 10004-1417
Tel: 1-877-BANK-NYS