

Rexburg Area Chamber of Commerce

3rd Annual Business Expo 2011

Innovation & Change

Thursday, October 6, 2011 at New Madison Jr. High School, 134 Madison Ave. (Old Madison High School)
Doors open 11:00a.m. – Welcome Address 11:30a.m. – Doors close 6:00p.m.

To Apply for a Booth Space

Company: _____

Chamber of Commerce Member: _____ Chamber of Commerce Non Member: _____ Contact: _____

Address: _____ City _____ State: _____ Zip: _____

Telephone: _____ Email: _____

Authorized Signature: _____ Title: _____

Please select a category that represents your exhibit:

Health/Human Services; Communication/Marketing/Media; Science/Technology; Hospitality; Professional Services; Financial;
Medical; Retail; Manufacturing/Construction; Educational Resources/Employee Development

Space Cost

Early Registration Specials: \$100 Chamber Member \$200 Non Member \$75 Charitable Organization
(Early Registration Price Applies to Applications Received On or Before Friday, September 30, 2011)

Booth deposit of \$50 required. Deposit to be refunded at 6:00p.m. October 6, 2011.

Late Registration: \$125 Chamber Member \$225 Non Member \$100 Charitable Organization

(Late Registration Price Applies to Applications Received After Friday, September 30, 2011)

Booth deposit of \$50 required. Deposit to be refunded at 6:00p.m. October 6, 2011.

Space rental includes: 10' x 10' booth with standard draped back wall and sides, 8' table with cloth, 2 chairs,
Exhibitor directory and exhibitor ID badges. _____

Additional Services: ___ Electricity (*no charge*)

Total Payment Enclosed: \$ _____ (*accepted credit cards: Visa, MasterCard, American Express, Discover*)

Payment Selection: ___ Cash ___ Company Check ___ Credit Card

Credit Card #: _____ CVV#: _____ Exp: _____ Signature: _____

Please return this form accompanied with payment by Friday, September 30, 2011 to:

Attn: Janet, Rexburg Area Chamber of Commerce, 127 E Main Street, Rexburg, ID 83440

Fax: (208) 356-5799 or email: janet@rexcc.com

Sponsorship Details

Major Sponsor: \$500 Sponsor

- 10' X 10' Expo Booth
- Logo recognition on all promotional print items
- Name recognition on all radio, print and television ads
- Banner ad on Chamber website
- Business listing in Expo program with name and booth location in bold
- Logo on Chamber website with link
- Attendance contact list
- First right of refusal for the following year

\$250 Sponsor:

- 10' X 10' Expo Booth
- Logo recognition on all promotional print items
- Business listing in Expo program with name and booth location in bold
- Attendance contact list

E-Mail _____

Address _____

**The 3rd Annual Rexburg Area Chamber of Commerce
Business Expo-2011
Rental Agreement**

This agreement made by and between, the Organizing Committee of the Rexburg Area Chamber of Commerce, **ORGANIZER** hereafter, and _____, hereafter called **EXHIBITOR**.

ORGANIZER and **EXHIBITOR** agree to the following:

1. **ORGANIZER** leases to **EXHIBITOR** display space in the 3rd Annual Rexburg Area Chamber of Commerce “**Business Expo – 2011**” to be held Thursday, October 6, 2011, 11:00a.m. -6:00 p.m.

2. Display space will be sold on a first come, first serve basis. Exhibitor fee entitles **EXHIBITOR** to standard draped back wall, electricity (if needed), 8 foot table (draped/skirted), two chairs, and exhibitor directory.

3. **EXHIBITOR** shall not, without prior written consent of **ORGANIZER**, assign or sublet any part of this lease/ display space.

4. **EXHIBITOR** agrees to occupy the space for the full time of the Business Expo-2011. Failure to stay until 6p.m.- deposit will not be refunded. It is further agreed that if said **EXHIBITOR** does not occupy the contracted space or fails to comply in any other respect with the terms of this agreement, that the **ORGANIZER** shall have the right, without notice to the **EXHIBITOR**, to sell such space or any part thereof. Therefore, the **EXHIBITOR**, failing to occupy said space or comply with any of the provisions of this agreement, agrees to pay entire contract price, as loss and/ or damage suffered by said **ORGANIZER** on account of such failure. Notification of cancellation must be made by Friday, September 30, 2011 or any monies exchanged will not be refundable.

5. **ORGANIZER** will not be responsible for any loss by fire, theft, wind, storm, explosion, or any other cause whatsoever, to any property belonging to **EXHIBITOR**, nor is **ORGANIZER**, responsible from loss of occupancy or other loss to **EXHIBITOR** by destruction or damage to the display area. **EXHIBITOR** releases **ORGANIZER** from any and all other causes whatsoever, for theft or damage to equipment, booths or displays within the booths –by fire, rain, accident or any other cause whatsoever, **EXHIBITOR** assumes full and total responsibility for all patrons of the Business Expo-2011 who enter **EXHIBITOR’S** display area and releases and agrees to indemnify **ORGANIZER** from any claims by any patron concerning the goods or services **EXHIBITOR** displays, provides or sells at or in connection with the Business Expo-2011. **EXHIBITOR** agrees to bear full responsibility for any damage caused to the exhibition facility by **EXHIBITOR**, his agents or employees during the Business Expo-2011, while setting up, and while tearing down of the display area. **EXHIBITOR** agrees to indemnify, hold harmless, and covenants not to sue **ORGANIZER** for any and all liability, real or alleged, arising out of or in connection with this lease agreement. **EXHIBITOR** agrees to pay all costs of collection, default, breach or enforcement hereunder, including reasonable attorney’s fees.

6. This agreement contains the entire understanding of the parties and no oral or other representation not contained herein shall be binding upon the parties hereto.

7. EXHIBITOR AGREES TO HOLD ORGANIZER HARMLESS TO ALL LIABILITY ISSUES PERTAINING TO THIS BUSINESS EXPO-2011.

8. Food booths **MUST** have a state license; call 356-3239 for more information.

9. Set up begins at 10:00a.m. to be completed by 11:00a.m.. Take down complete by 6:30 p.m..

EXHIBITOR: _____

Responsible Representative: _____ **Date:** _____