

Tompkins Township

Minutes

July 7, 2009

The regular meeting of the Tompkins Township Board was called to order at 5:00 p.m. in the township hall by Supervisor John Tuttle followed by the Pledge of Allegiance to the Flag of the United States of America. Members present in addition to the Supervisor were Clerk Melanie Curran, Treasurer Linda Sterrett, Trustee Nancy Seydell, and Trustee Mike Haydo. The minutes of the **June 2, 2009 Board meeting** was approved following a motion by Seydell, seconded by Sterrett. **Treasurer's report** was read as: Disbursements of \$10,264.84 and a NSF check fee for \$10.50, deposits of \$34,270.86, and a balance of \$188,916.03. The report was approved following a motion by Seydell, seconded by Haydo. **Vouchers for the fire department** bills were read. Moved to accept the vouchers by Curran, seconded by Sterrett. Motion carried. The Supervisor read the bills due and payable as follows:

10613	*Fairview Cemetery	500.00
10614	*Pope Church Cemetery	500.00
10615	*MTA	1491.81
10616	*Consumers Energy	88.68
10617	*Champion Printing	206.38
10618	Howard S Mann	1560.00
10619	Ann Webb	100.00
10620	Electrical Inspection Service	200.00
10621	Coleman DeConick	185.00
10622	JMS Inspections, LLC	615.00
10623	Jackson Citizen Patriot	128.39
10624	Robert D. Flack	150.00
10625	Verizon North	28.90
10626	Henry Fowler	200.00
10627	Henry Fowler	21.00
10628	Melanie J. Curran	1480.00
10629	John A. Tuttle Sr.	1001.04
10630	Linda M. Sterrett	1589.68
10631	Nancy L. Seydell	80.35
10632	Michael Haydo	80.35
10633	Lani Thomas	124.67
10634	Lydia A. Hilton	46.17
10635	William M. Bivens	46.17
10636	Alan J. Southworth	46.17
10637	US Dept. of Treasury	2047.29
10638	Jackson Flexible	5.57
10639	Governmental Business Systems	25.56
10640	Rives Township	2685.25
	Returned check fee	10.50

*prepaid bills

Total Bills: \$12,752.12

Pay the bills and approve the prepaid bills moved by Sterrett, seconded by Seydell.

Roll call yes votes: Haydo, Sterrett, Tuttle, Curran, and Seydell. No votes: none.

Motion carried.

Public Comment was opened at 5:30 p.m. Comments were received and the meeting continued.

Fire Department Job Descriptions- As submitted Job Descriptions for various positions of the fire department have been updated. Moved by Sterrett, seconded by Seydell to approve the job descriptions. Motion carried.

Standard Operating Guidelines (SOG) - It was the moved to allow the chiefs to move ahead with updating the SOGs by Tuttle, seconded by Sterrett. Motion carried.

Addition to the Stewart House - Electrical Permit - Since our Electrical Inspector's fee is a flat rate for the month, and it is of no expense to the township it was moved to allow the Historical Society to obtain an electrical permit at no cost for the Stewart House addition, by Curran, seconded by Tuttle. Roll call yes votes: Sterrett, Tuttle, and Curran. Seydell and Haydo abstaining. Motion carried.

Grant for Double Doors - The State of Michigan has approved a grant to replace the double doors at the entrance of the township in the amount of \$2940, and approved the bid of Jack Marsh Construction. Moved to accept the grant and hire Jack Marsh Construction to replace the double doors by Curran, seconded by Sterrett. Roll call votes: all yes. Motion carried.

Cemetery Request for Funds Letter from Lincoln-Pomeroy Cemetery Association was read requesting funds. Moved by Curran, seconded by Sterrett to give the cemetery \$500.00 and **prepay** to promote their historical endeavors. Roll call votes: all yes. Motion carried.

Propane Prebuy and Prepay - Avery Oil and Propane provides the propane. Moved to purchase 1450 gallons of propane @ \$1.549 per gallon, with a credit \$56.31, costing the township \$2189.74 by Sterrett, seconded by Haydo. Roll call votes: all yes. Motion carried.

Public Comment was opened at 6:36 p.m. with comments received and the meeting continued.

Four building permits were issued this month.
The meeting was adjourned at 6:40 p.m. with three in attendance.

Respectfully submitted,

Melanie Curran, Clerk

Approved minutes of the July 2009 Board Meeting.